A board meeting of the Kentucky Licensing Board for Durable Medical Equipment Suppliers was held via Zoom.

**BOARD MEMBERS PRESENT**
Jeff Knight  
Ken Gould  
William R. Mattingly

**DPL STAFF**
Tiler Hahn, New Board Administrator  
Michael Newman, Commissioner  
Chessica Nation, Administrative Section Supervisor

**BOARD MEMBERS ABSENT**
Diana Worthington  
Tammy Johnson

**PPC STAFF**
Kevin Winstead, General Counsel  
Leah Boggs, Legal Counsel

**CALL TO ORDER**
Mr. Knight called the meeting to order at 9:30 AM.

**APPROVAL OF MINUTES**
The minutes from the November 26, 2019 board meeting were reviewed. Mr. Gould made a motion to approve the November minutes. Mr. Mattingly seconded the motion. The motion carried unanimously.

**FINANCIAL REPORT**
The financial reports for November 2019 through April 2020 were reviewed.

**DPL REPORT**
Michael Newman, Commissioner, introduced himself to the Board as the new Commissioner. He informed them that The Mayo-Underwood building is still not open to the public.

Kevin Winstead introduced himself as the new general counsel for the department of Professional licensing. Mr. Winstead then introduced Leah Boggs as the Boards new legal counsel.

**NEW BUSINESS**
The Board inquired about Board terms ending. They were advised that they will still serve until new appointments are made and that they can re-apply to serve again.

The Board reviewed the purposed RFP that was brought to the Board by the Department of Professional Licensing and Board counsel. The Board wants the experience to be knowledgeable of the industry and want the checklist added to the RFP. Travel needs to be more detailed due to state wide travel. The Board stated they wanted experience to be 50% and price/education to be 1/4th. Mr. Mattingly made a motion to approve the updated to the RFP as discussed. Mr. Gould seconded the motion. The motion carried unanimously.
Due to the Governors order that no license will expire during the state of emergency and that once the state of emergency ends that all licenses that were due to expire will have 30 days to renew. The Board discussed if this was adequate enough time. The Board decided to stick to the governor’s recommendation of 30 days.

The Board discussed the situation where accreditation companies aren’t doing inspections during the COVID-19. The accreditation companies are issuing letters that state the businesses are still in good standing. The Board is good with using those until new accreditation certificates are issued.

The Board also reviewed a licensure status report.

**COMMITTEE BUSINESS**

**2018DME00001** - The Board discussed this complaint with new counsel. Mr. Gould made a motion for the Board counsel to draft a letter to send to the respondent for additional information. Mr. Mattingly seconded, and the motion carried unanimously.

**NEXT MEETING**
The next meeting is scheduled for August 18, 2020 at 9:30 AM.

**ADJOURNMENT**
Having no further business before the Board, Mr. Gould made a motion to adjourn the meeting at 10:24 AM. Mr. Mattingly seconded the motion, and the motion carried unanimously.