

The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists
Board Meeting
October 30, 2019
10:00 a.m.

A regular board meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Wednesday, October 30, 2019 at the Department of Professional Licensing, 911 Leawood Drive, Frankfort, Kentucky 40601.

Members Present

Lora Parks, Board Chair
Carolyn Hofe
Nicolle Meade
Ann Simmons
Candice Gray-Cunningham
Deborah Gill

Department of Professional Licensing

Tasha Stewart, Board Administrator
Isaac VanHoose, DPL Commissioner

Others Present

Carson Kerr, Board Counsel
Whitney Duddey, KY Academy of Nutrition & Dietetics

Call to Order

- Chair Parks called the meeting to order at 10:09 a.m.

Approval of Minutes

- Ms. Hofe made a motion to accept the September 25, 2019 meeting minutes. Ms. Cunningham seconded the motion. Motion carried unanimously.

Board Monthly Financial Report

- The financial report for FY19 September was reviewed by the Board.

Board Chair Report

- Chair Parks reported the applications committee has worked diligently on reviewing audited renewals since the last board meeting. Currently, those are caught up. Chair Parks discussed continuing education verifications with the Board. The Board would like to see CDR cards submitted for this purpose and will entertain adding language to the regulations to state this.

D.P.L. (Department of Professional Licensing) Report

- Commissioner VanHoose discussed the upcoming DPL move to 500 Mero Street. DPL is scheduled to move on November 21 and the Board can expect approximately four hours of downtime during this transition. The new Board meeting space will be very accommodating, offering plentiful seating and state-of-the-art technology. Since the conference room is a shared space, meeting times will be capped within reason.

Board Counsel Report

- Currently, the Board has three regulations set to expire in March 2020. The Board has other regulations, including license renewals and continuing education, which it would like to modernize. Regulations counsel were unable to attend the October meeting, so Kerr will invite counsel to the next meeting to assist.
- Kerr advised that the Diabetes Educators board may be looking at a professional title change in the near future to Diabetes Care and Education Specialist.

Old Business

- The Ad-hoc Committee presented renewal fees they found for comparable boards in Kentucky and in the surrounding states. The average annual fee for Kentucky boards was \$70.90. The Board will continue with the fee increase discussion.
- Board members need to be updated on the website, which will be done by the Administrator.
- Board members signed a card to accompany Ms. Finnie's appreciation plaque.

New Business

- The Board tabled the form review until the regulation review, as many forms will need to be updated at the same time.

- The Board unanimously decided that those who reinstate or are issued a new license during the renewal period will not have to renew their license until the following year. The renewal application opens up approximately 90 days before the deadline of October 31.
- The Board determined a director of clinical nutrition does need a license to cover evaluations and other administrative work in Kentucky locations.
- The Board received a nomination request from the Governor’s office for a Diabetes Educators’ vacancy. Members will gather names and complete a nomination list at the next meeting.
- The 2020 meeting dates were set as follows:
 - o January 29, 2020
 - o March 25, 2020
 - o May 27, 2020
 - o August 26, 2020
 - o October 28, 2020
 - o December 16, 2020
 - o All meetings will start at 10 a.m.

Complaints

- 2019BDN00001 - dismissed

Applications

- Ms.Hofe made a motion to accept the following application recommendations:

October D&N Application Review		
Name	License Type	Approved
Emma Peters	Renewal	Yes
Hannah Hickey	Dual	Yes
Katelyn Murray	Dual	No
Linda Wollerton	Renewal	Yes
Nishita Meshram	Nutritionist	Yes
Olivia Hoelker	Dual	Yes
Sally Berzinsky	Dual	Yes
Margaret Curtis	Renewal	Yes
Tori Zeigler	Dual	Yes
Kristin Harris	Dual	Yes
Kay Holley	Renewal	Yes
Nicole Priest	Reinstatement	Yes
Christy Wallace	Dual	Yes

Ms. Meade seconded the motion. Motion carried unanimously.

Ms. Stewart gave a monthly licensure status report. The grand total of licenses as of October 29, 2019 is 1,539 and of those licensees, 1,233 have renewed.

Approval of Travel/Per Diem

Ms. Hofe made a motion to approve travel and per diem. Ms. Simmons seconded the motion. Motion carried unanimously.

Next Scheduled Meeting

The next scheduled board meeting is November 14, 2019 at 10:00 a.m.

Adjournment – 11:30 a.m.

Chair Parks made a motion to adjourn the meeting. Ms. Simmons seconded the motion. Motion carried unanimously.

Lora Arnold Parks RDNLDCSG

Lora Arnold Parks
Board Chair